

POOL INFLATABLE HIRE - APPLICATION FORM



CITY OF KARRATHA

PO Box 219, Karratha Western Australia 6714

Telephone: (08) 9186 8556 | Email: leisureplex@karratha.wa.gov.au

Wickham Bookings: wickham.rec@karratha.wa.gov.au

APPLICANT DETAILS

Name of Organisation:					
Name of Applicant:					
Postal Address:					
Email Address:					
YOUR BOOKING CONFIRMATION WILL BE SENT TO THE ABOVE EMAIL ADDRESS					
Telephone:	H:		W:		M:

APPLICANTS MUST BE OVER 18 YEARS OF AGE. YOUR APPLICATION MUST BE SUBMITTED A MINIMUM OF 9 DAYS PRIOR TO YOUR BOOKING.

BOOKINGS DETAILS

Aquarun Required:	AQUARUN: ☐ (Big Inflatable, 50m Pool Deep End, Max Depth 2.0 m)	KIDDYDASH: ☐ (Small Inflatable, 50m Pool Shallow End, Max Depth 1.6m)
Date Required:		
Start Time:		Finish Time:
Ages of Participants:		Estimated Attendance:
Number of Supervisors:		

***A ratio of 1 Adult to 4 Children under the age of 10 applies**

PRICING:

	Number:	Price:	Total:
Aquarun hire per hour:		\$104.00 Per Hour	
Children 5+:		\$5.00 Each	
Adults:		\$7.00 Each	
Spectators:		\$1.00 Each	
Total Cost:			

ADDITIONAL INFORMATION

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METHOD OF PAYMENT

☐ Cash ☐ Eftpos ☐ Account ☐ Purchase Order

Purchase Order #:

ALL CASUAL BOOKINGS REQUIRE CREDIT CARD DETAILS AS A BOND. CONFIRMATION WILL NOT BE PROVIDED WITHOUT IT.

EFTPOS DETAILS

Credit Card:

☐ Visa ☐ Mastercard

Card Number:

Name On Card:

Expiry Date:

CCV#:

Signature:

Card Details Are to Be Used For:

☐ Hire Fee Only ☐ Hire Fee & Guests

Weather Conditions Limitations

Staff reserves the right to cancel a booking in case of adverse weather conditions.

- **Electrical storm:** Lightning within 10km range.
- **Wind:** In the event of sustained winds are measured to 40km/h or above the booking will not proceed.
- **Rain:** If rain is present or expected, the booking will be cancelled.
- **Cyclones:** In the event of a cyclone the following conditions will apply.
 - **Advice:** The centre will remain open, and all bookings will be honoured. Please follow the directions of the centre staff during this period particularly should the cyclones status be upgraded and we are placed on Watch and Act.
 - **Watch and Act:** The centre will be closed to the public and any bookings for that time will be cancelled. These bookings may be rescheduled for a later date depending on availability.

If the booking has been prepaid and you are unable to reschedule the booking, the fees will be refunded via the City of Karratha. Please allow 3 weeks for the cheque to be issued.

Please note that the Karratha Leisureplex is a Smoke and Alcohol-Free Facility

BOOKING TERMS AND CONDITIONS

1. Conditions of Hire Agreement must be read prior to completing the approved application form.
2. Bookings will only be accepted on this approved application form.
3. Application forms are to be completed in full and returned to the Karratha Leisureplex at least 9 days prior to the booking date.
4. All bookings will attract a hire fee and bond in accordance with Council's Schedule of Fees and Charges.
5. Confirmation of approved applications will be provided in writing prior to the booking date with any additional terms and conditions identified which may be specific to the booking.
6. Payment must be made when the booking form is lodged.
7. Applications can only be accepted by persons aged eighteen (18) and above.
8. No alcohol is to be consumed in any Council facility without an Approval for Alcohol Consumption being obtained from the Karratha Leisureplex (Proof of age required). Permission to consume alcohol will not be given for bookings made during Public Opening Hours for the Karratha Leisureplex.
9. The Hirer is responsible for the actions and for the behaviour of all persons using the Aqua Run during the hire period whether or not those persons are using the Aqua Run at the express invitation of the Hirer. The Hirer shall ensure that each person using the Aqua Run during the hire period maintains a reasonable standard of behaviour; aggressive or dangerous behaviour will not be tolerated.
10. If participants arrive late, the booking time will not be extended and full booking costs will still apply.
11. Weather conditions and cancellation rules apply as stated in the 'Weather Limitations' policy.
12. The City of Karratha reserves the right to stop use of the inflatable at any time for safety reasons.
13. Rough play, pushing, or deliberately displacing other participants from the inflatable is not permitted.
14. Lifeguards will assess swim and survive abilities for each participant at the start of your session.
15. All participants must complete a **20-metre** unassisted swim test to be permitted on both the Aqua Run and the Kiddydash. Buoyancy aids such as lifejackets, floaties, kickboards, or any other flotation devices are not allowed on either inflatable or to be used to pass the swim test.

16. The swim test is a pass-or-fail requirement. If a participant does not pass the swim test, they are not permitted on the inflatables under any circumstances. Supervising adults cannot accompany a non-swimmer on the inflatable and buoyancy aids are not permitted.
17. Participants must be a minimum of 5 years of age to use the Aqua Run. Any participant may use the Kiddydash provided they complete the required swim test.
18. The Aqua Run and Kiddydash cannot operate simultaneously. If both are booked, they will be run one after the other with set-up and pack-down time required between inflatables.
19. Once assessed, each participant will be given a wristband that must be worn at all times to access the inflatable.
20. For the Kiddydash inflatable, a supervising adult (16 years of age or older) must remain in the water at the far side of the inflatable for the entire duration of use.
21. The Hirer is responsible for the supervision of all children using the Aqua Run. Children under 5 years must always be within arm's reach of a supervising adult (16 years of age or older).
22. You may not use the inflatable if you have a history of back or neck problems, epilepsy, heart complaint, panic attacks, or if you are pregnant, unwell, or under the influence of drugs or alcohol.
23. Lifeguards have the authority to limit the number of participants on the inflatable and may remove any person for unsafe behaviour or failing to follow directions. All instructions from staff must be followed immediately.
24. Even if age and swim test requirements are met, Lifeguards or the Duty Manager reserve the right to refuse access to, or stop the use of, the inflatable at any time for safety reasons.
25. Specific rules for the inflatables: do not swim under the inflatable. No sharp objects on inflatable (no buckles, jewellery, hair clips, keys or eyeglasses), no food and drink. Exit to the side of the pool when you fall off. Enter the water feet first.
26. No glass items/containers are permitted in the pool area.
27. The Hirer must report any injury, incident, damage or unsafe behaviour immediately to staff and cooperate with staff directions.
28. **PAYMENT AND ENTRY FOR PARTIES:**
Upon arrival for Aqua Run session, a guest list of names must be supplied and payment for guests and the Aqua Run session made prior to entry to the pool. For ease of entry, please ensure all guests arrive on time. Credit Card will be charged \$50.00 for non-attendance or cancellation within 7 days of the booking date.

INDEMNITY

Upon acceptance of the hiring, the hirer undertakes to hold the City of Karratha indemnified against all claims which may be made against them for damages or otherwise, in respect of any loss, damage, death or injury caused by, or during or arising out of the hiring of the facility, the property of the City of Karratha, during all periods when such facility is on hire.

I, _____, being the duly authorised representative of the applicant in endorsing application accept full responsibility for the above booking and will ensure compliance with the Booking Guidelines & Procedures, Conditions of Hire and Local Laws.

Applicant Signature: _____	Date: _____
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OFFICE USE ONLY

Date Booking Received:	_____	Signature (KLP Staff):	_____
Date Booking Entered:	_____	Signature (KLP Staff):	_____
Date Aquatic Team Confirmed Booking:	_____	Signature (KLP Staff):	_____
Date Confirmation Sent:	_____	Signature (KLP Staff):	_____
Notes:	_____		

Privacy Consent and Disclosure Form

The City of Karratha collects personal information on this for the purpose of assessing, processing and managing pool inflatable hire applications, administering bookings, communicating with applicants, managing payments, responding to incidents or emergencies, and meeting legislative and operational requirements.

This collection is managed in accordance with the *Privacy and Responsible Information Sharing Act 2024* and the City's Privacy Statement.

Your information may be disclosed to authorised City staff, contractors, booking system providers, emergency services, medical professionals or other parties where authorised or required by law.

This information is subject to the *Local Government Act 1995 (WA)*, relevant regulations, and the *Freedom of Information Act 1992*. The use of City aquatic facilities is also governed by the City's Conditions of Hire, the *Health (Public Buildings) Regulations 1992 (WA)* and, where applicable, the *Liquor Control Act 1988 (WA)*, where alcohol consumption is requested.

By completing this form, you are acknowledging that the City will use your information for the purposes outlined above. You can request access to, or correction of, your personal information by emailing enquiries@karratha.wa.gov.au, or writing to PO Box 219, Karratha WA 6714.

If you do not provide the requested information, the City may be unable to assess or process your application or provide the requested service.

For more information about our privacy practices, please refer to the City's [Privacy Policy](#) and [Privacy Statement](#).